

CECW-E/ CEMP-E Engineer Regulation 15-1-41	Department of the Army U.S. Army Corps of Engineers Washington, DC 20314-1000	ER 15-1-41 24 December 1998
	Boards, Commissions, and Committees CORPS OF ENGINEERS SPECIFICATIONS STEERING COMMITTEE (CSSC)	
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CECW-E
CEMP-E

DEPARTMENT OF THE ARMY
U. S. Army Corps of Engineers
Washington, D.C. 20314-1000

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Regulation
No. 15-1-41

24 December 1998

Boards, Commissions, and Committees
CORPS OF ENGINEERS SPECIFICATIONS STEERING COMMITTEE (CSSC)

1. Purpose. This joint Civil Works and Military Programs regulation prescribes the objectives, composition, and responsibilities of the Corps of Engineers Specifications Steering Committee (CSSC).

2. Applicability. This regulation is applicable to all Headquarters U.S. Army Corps of Engineers (HQUSACE) elements and U.S. Army Corps of Engineers (USACE) commands having design or construction responsibilities.

3. References. Required and related publications are listed in Appendix A.

4. Distribution. This regulation is approved for public release; distribution is unlimited.

5. Definitions.

a. Corps of Engineers Guide Specifications (CEGS). A system of master guide specifications that define the qualitative requirements for products, materials, and workmanship for work features that occur in USACE construction projects on a repetitive basis.

b. SPECSINTACT. The software program, copyrighted by the National Aeronautics and Space Administration (NASA), mandated by HQUSACE for use in producing project specifications and maintaining guide specifications.

c. Design Agency. A HQUSACE element or USACE command having military and/or civil works design responsibilities.

d. HQUSACE Specifications Proponents. The individuals within HQUSACE Directorates of Military Programs (Engineering and Construction Division, CEMP-E) and Civil Works (Engineering and Construction Division, CECW-E) designated to address the needs and concerns of design agencies related to the preparation of quality guide specifications and project specifications.

e. Notice Program. The program administered by Civil Works and Military Programs to maintain the CEGS.

f. TECHINFO. An Internet-based construction criteria information system that is managed for HQUSACE by the U.S. Army Engineering and Support Center, Huntsville (CEHNC-ED-ES).

g. Technical Proponent. The individual within HQUSACE responsible for the technical content of a CEGS and for approval of all notices, revisions and changes made to it.

6. Objective. The objective of the committee is to focus on all USACE specification activities and provide policy recommendations to HQUSACE to improve CEGS and to enable design agencies to produce quality specifications. The goals of the committee are:

a. Participate in development of USACE-wide guidance when requested by the HQUSACE Specifications Proponents.

b. Make recommendations to HQUSACE for studies, investigations, and research designed to provide improved techniques and guidance.

c. Render consulting service and advice on specific specifications issues and problems as requested by various elements of USACE.

d. Maintain a continuing evaluation of the state-of-the-art for the specification process.

e. Serve as a liaison for the specification process between HQUSACE and the design agencies and disseminate pertinent information throughout USACE.

f. Promote specifications engineering career development.

7. Scope of Committee Activities. The committee will provide recommendations to HQUSACE on all topics in the areas of specifications such as roles and responsibilities, training, career development, automated systems and software, guide specifications, uniformity of project specifications, uniformity of process, notice program, Tri-Service issues, and interface with other elements within USACE.

8. Composition. The committee is a continuing committee of which the members are full-time civilian employees of USACE. The committee shall seek to maintain a diversity of civil works and military experience as well as a diversity of the architectural and engineering disciplines. A current list of members may be found on TECHINFO. Officers shall be chair, vice chair, and secretary elected by the committee. The committee shall be composed of sixteen (16) members as follows:

a. HQUSACE Members. Two (2) HQUSACE individuals, one from the Directorate of Civil Works (CECW-E) and one from the Directorate of Military Programs (CEMP-E), who are assigned as the HQUSACE Specifications Proponents by their respective directorates.

b. Major Subordinate Command (MSC) Members. Eight (8) MSC representatives, one from each MSC, appointed by the MSC Chief of Engineering Division.

c. District Members. Four (4) district representatives with experience in producing project specifications and using SPECSINTACT who are elected at-large by the committee.

d. Notice Program Managers. The two (2) Notice Program managers who are responsible for maintaining CEGS.

9. General. The committee will carry out its objective in accordance with the following:


a. Oversight. The committee functions under the general direction of the Chief, Engineering and Construction Division, Directorate of Military Programs, and the Chief, Engineering and Construction Division, Directorate of Civil Works, HQUSACE.

b. Meetings. The chair will call meetings as required to carry out the committee's objective; normally meetings will be held semi-annually. Advance notice, agenda, and minutes of each meeting will be furnished committee members and pertinent USACE commands.

c. Funding. HQUSACE and MSC members will be funded by their respective organizations for committee activities. District members' salary, travel and per diem expenses will be funded by HQUSACE for committee activities. The notice program managers will be funded by the notice program for committee activities.

d. Operating Procedures. The committee shall establish its own procedures for conducting business, voting and presenting recommendations. The procedures are subject to approval by the HQUSACE members.

FOR THE COMMANDER:



ALBERT J. GENETTI, JR.
Major General, USA
Chief of Staff

1 Appendix
APP A - References

APPENDIX A
REFERENCES

1. Required Publications.

- a. ER 1110-1-8155, Specifications

2. Related Publications.

- a. AR 5-1, Army Management Philosophy
- b. ER 1110-1-12, Quality Management
- c. ER 1110-2-1150, Engineering and Design for Civil Works Projects
- d. ER 1110-2-1200, Plans and Specifications for Civil Works Projects
- e. ER 1110-345-100, Design Policy for Military Construction
- f. ER 1110-345-700, Design Analysis, Drawings and Specifications